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December 08, 2005

TO: City of Sunnyvale
Department of Community Development
456 West Olive Avenue
Sunnyvale, CA 94088-3707

RE: Valley Faith United Methodist Church
1251 Sandia Avenue
Sunnyvale, CA 94089

SUBJECT: Request for Parking Consideration for
New Religious Facility

ATTENTION: Kelly Dieckmann

The parking provided on-site for our proposed development is 85 parking spaces. The Church was able to get a letter of agreement (Attachment-1) with the nearby school district to use their parking facility of 50 spaces for overflow giving the church a total of 135 parking spaces. The highest demand for parking for the church occurs after office hours and on weekends giving no conflicts with the schools use of their parking facilities.

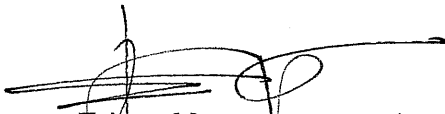
We would like to request a reconsideration for the required minimum parking for the new church facility. We understand the basis of your calculation for the parking is the open areas of the gym/multipurpose with a ratio of 1 parking per 21 sf giving a total of 209 parking. We have adjusted the size of the gym which was not reflected on the plans submitted, the correct area of the gym/multipurpose is 4244 sf. We have attached a proposed layout (Attachment-2) for a seating layout for an event maximizing the gym. As per this layout we can garner dedicated seating area total of 2238 sf and additional area for circulation of 2006 sf. Seating area divided by ratio of 21/sf comes to 107 parking spaces plus additional area divided by ratio of 400/sf comes to 5 parking spaces. In total this proposed layout requires 112 parking spaces. We would like to request a reconsideration from to the city's requirement of 209 parking (4244 sf divided by 21/sf) to use 112 as the required parking.

We are also providing the schedule and events for the sanctuary and gym/multipurpose hall (Attachment-3) as basis to justify our requested parking requirement. The current congregation has a headcount of 150-160 people as per events that has occurred in the past years. The sanctuary has a maximum occupancy of 226 people while the gym/multipurpose has a maximum occupancy of

283 people. Since the church intends that no event will occur simultaneous in the sanctuary and gym/multipurpose hall based on the schedule presented, we would also like to present the scenario of a wedding reception in the gym/multipurpose hall with a maximum seating capacity of 283 people. This scenario would generate 95 parking spaces (283 divided by 3 seats per 1 parking space) which is still within the minimum parking requirement requested of 112 parking spaces.

A sign posting the maximum occupancy in each space shall be posted in the sanctuary and gym/multipurpose hall to control the maximum occupancy.

Thank you for your kind consideration on this issue and we hope that you would find our request acceptable.



Edgar Moncayo
Project Manager
Morelan Associates, Inc.



Sunnyvale School District

DEPARTMENT OF OPERATIONAL SERVICES

825 West Iowa Avenue
Sunnyvale, CA 94086-5926

Telephone: (408) 522-8225
Facsimile: (408) 522-8228

ATTACHMENT E
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November 22, 2005

Reverend Felicisimo Cao
Valley Faith United Methodist Church
1251 Sandia Avenue
Sunnyvale, California 94089

Dear Reverend Cao:

This is to inform you and your congregation, that Sunnyvale School District, has granted permission to Valley Faith United Methodist Church, to use Fairwood Elementary School, 1110 Fairwood Ave, for overflow parking as necessary.

Good luck to you and your congregation as you enter into an exciting time with the construction of your new church.

If you have any questions, or require further assistance, please do not hesitate to call.

Sincerely,

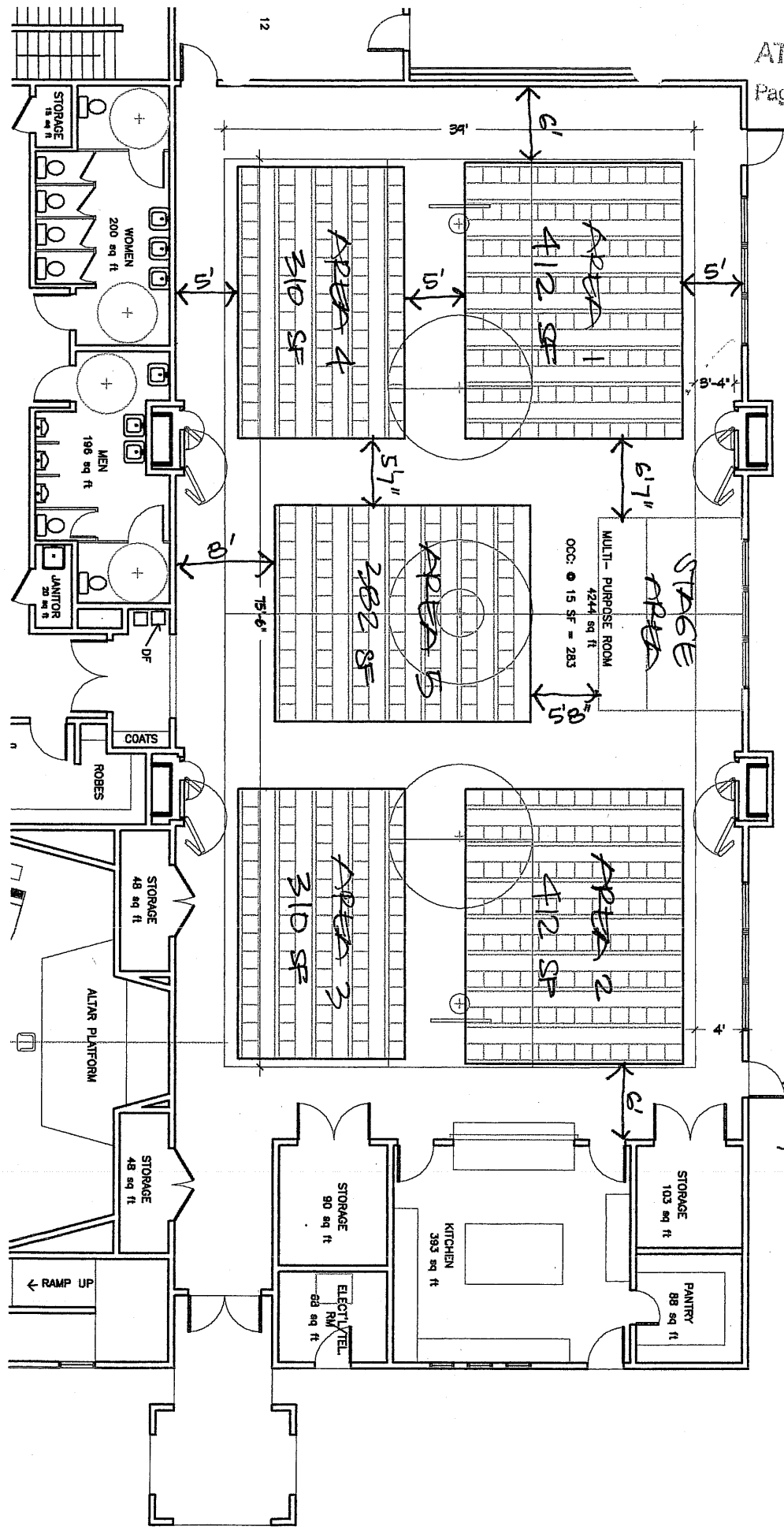
Kathy Rouse
Manager of Operational Services
Sunnyvale School District
(408) 522-8225

Cc: Dr. Benjamin Picard, Deputy Superintendent

ATTACHMENT #1

- I. SCENARIO - SEATED EVENT w/ STAGE (AREA = 4244 SF)
- A. TOTAL AREA FOR SEATING : 2238 SF ÷ 21 = 107
- B. ADDITIONAL AREA (CIRCULAR) : 2006 SF ÷ 400 = 5

* 112 PARKING SPACES



VALLEY FAITH UNITED METHODIST CHURCH

ATTACHMENT E
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I. SANCTUARY HALL SCHEDULE:

A. Regular Weekdays:

1. Prayer Meeting.....Wednesdays (7:00 pm-9:00 pm).....15-20 people
2. Tongan FellowshipWednesdays (9:00 pm-10:00 pm).....20-30 people
3. AA Meetings.....
 - a. Mondays (8:00 pm-9:30 pm)..... 15-20 people
 - b. Fridays (12:00 pm-1:00 pm).....20-25 people
4. Church Bible StudyThursdays..... (7:00 pm- 9:00 pm) ...25-30 people
5. Praise Band Practice...Fridays (7:00 pm-9:00 pm).....8-15 people
6. Funeral Service.....As requested by Family.....30-50 people

B. Regular Weekends:

1. Choir practice.....Saturdays (5:00 pm-6:30 pm).....25-30 people
2. Church Service.....Saturdays (7:00 pm-8:00 pm).....15-20 people
3. Church Service.....Sundays (11:00 am-12:00 pm).....150-160 people
4. Funeral Service.....As requested by Family.....30-50 people

C. Scheduled Annual Events:

1. Ash Wednesday Service... Wednesday (7:00 pm-8:30 pm).....30-50 people
2. Holy Thursday Service..... Thursday (7:00 pm-9:00 pm).....30-50 people
3. Good Friday Service..... Thursday (7:00 pm-9:00 pm).....30-50 people
4. Anniversary Week Services
 - Last Wednesday of June.....(7:00 am-9:00 pm)..... 30-50 people
 - Last Thursday of June.....(7:00 am-9:00 pm)..... 30-50 people
 - Last Friday of June.....(7:00 am-9:00 pm)..... 30-50 people
5. Anniversary Concert & Service
 - Last Saturday of June.....(7:00 am-9:00 pm)..... 150-160 people
6. Advent Evening Services
 - Dec 19 - Dec 24.....(7:00 am-9:00 pm)..... 30-50 people
7. Christmas Eve Service.....Dec 25 (7:00 pm-9:00 pm)..... 150-160 people
8. New Year's Eve Service.....Jan 01 (7:00 pm-9:00 pm)..... 150-160 people

II. MULTI-PURPOSE HALL SCHEDULE:

A. Regular Weekdays:

1. Basketball & Bible Study..... Tuesday (7:00 pm-9:00 pm)....10-15 people
2. Open to Neighborhood
 - Sports Use.....Monday-Thursday (12:00 pm-5:00 pm).....10-20 people
 - Fridays.....(1:00 pm-5:00 pm)..... 10-20 people

B. Regular Weekends:

1. Wedding/Baptism Receptions Open to non-church members....Saturdays (12:00 pm-4:00 pm)....50-250 people
 - Sundays (1:00 pm-4:00 pm).....50-250 people
 - Sundays (6:00 pm-9:00 pm).....50-250 people
2. Wedding Receptions
 - For Church Members Only... Saturdays (8:00 pm-10:00 pm)..150-250 people

C. Scheduled Annual Events:

1. Valentines Day Party...Feb 14 (7:00 pm-8:30 pm)..... 150-250 people

* SANCTUARY AND MULTI-PURPOSE HALL WILL NOT BE USED/OCCUPIED AT THE SAME TIME.
SCHEDULING SHALL BE DONE TO MAKE SURE THAT EVENTS / SCHEDULES DO NOT COINCIDE.

ATTACHMENT #3



M O R E L A N
ASSOCIATES, INC.

ARCHITECTURE
CONSTRUCTION

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San Jose, CA 95128-3917

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ATTACHMENT E
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September 15, 2005

TO: City of Sunnyvale
Department of Community Development
456 West Olive Avenue
Sunnyvale, CA 94088-3707

RE: Valley Faith United Methodist Church
1251 Sandia Avenue
Sunnyvale, CA 94089

SUBJECT: Use Permit Application
New Religious Facility

DESCRIPTION OF PROJECT

Objective:

This project illustrates a proposed new religious facility that will replace the two existing buildings on the site. to provide additional space for worship, educational and social activities for its members and community groups.

Background

This church property was developed in 1958 and has been in continuous use as a religious facility. There are two buildings on the property: a permanent wood single-story building, (4900 SF) that is used for worship and meeting activities and a pre-manufactured single story building, (1800 SF) that is used for offices and meeting rooms. The existing parking lot is along the street frontage on the southern side of the property. The western and northern sides of the property face Fairwood Park. The eastern side has existing single-family residences. The proposed plan will require that the existing wood structure be demolished and the pre-manufactured building removed from the site. The existing parking area will be upgraded and expanded to accommodate additional parking. Existing driveway locations are expected to be upgraded and relocated. The existing West Driveway shall be relocated to a new driveway further west from the current and the existing Eastern Driveway shall be upgraded to current standards.


Proposed Development

The proposed two-story building will include a new worship space, administration offices, meeting rooms for Sunday School, a Multi-purpose Room with Kitchen, Day Care Facilities, Restrooms, Corridors, Stairs and Elevator. The proposed Valley Faith United Methodist Church building area is 14,422 SF on the first floor and 4,550 SF on the second floor: a total of 18,972 SF. Parking provided is based upon 3 fixed seats per car and the Sanctuary is proposed with 253 seating. Parking proposed is 85, street parking is allowed along the total frontage.

The lot area is 1.55 acres or 67,518 SF. Parking, building, walks and patios cover approximately 73% of the lot with the remainder of 27% being landscaping.

The Day Care Facility will be serving from infants to pre-school children. The enrolment will be 10 infants and 48 pre-school children. The hours of operation will be between 8:00 am and 5:00 pm Monday to Friday for the Day Care. Worship services schedule for the Church shall be Saturdays at 7:00-8:00 pm and Sundays at 11:00 am – 12:00 pm. Some social activities, and non-member group meetings are scheduled throughout the week during evening hours between 7 pm and 10 pm.

The use of the Multi-purpose Hall shall be for church and non-member sports activities, social activities and other church/day-care related events. The Multi-purpose Room will not be used during Worship Services and will be used at other times for group activities previously stated and not later than 10:00 pm.



Jim D. Morelan, AIA
Architect